

Policies and Procedures

Title: Expanding the Number of Articles per Issue or the Number of Annual Issues of a Journal

Code: PUB-007

Team: Publications

Effective Date: 07/29/2020

Approved By: Board of Directors

Revision Date: [Click [here](#) and type subject]

Policy: This policy provides guidance on expanding the number of articles per issue or the number of annual issues of an American Accounting Association (AAA) journal.

Purpose: In overseeing the production and publication of AAA journals, the Publications Committee seeks to promote:

- Timely publication of articles after their acceptance, ideally within six months of acceptance for journals with multiple issues per year.
- Consistent and timely publication of journal issues, typically with a fairly consistent range for the number of articles in an issue.
- Effective and efficient AAA publications staff operations.
- Consistent monitoring of the AAA journal collection.

Scope: AAA Publications Department Professional Staff and AAA Volunteers

Procedure:

A. Expanding the number of articles published per issue of a journal

To address a backlog of accepted, unpublished papers, it is preferable first to expand the number of articles per issue before expanding the number of annual issues. Decisions to materially change the number of articles per issue in AAA journals is a joint responsibility of the editor and the AAA publications staff (consulting with AAA or Section's Publications Committee as needed at the request of the editor and/or AAA staff). These decisions should consider any potential impact on the ability to continue to publish full issues of the journal on time. Finally, the size of each issue must conform to print publishing standards.

B. Expanding the number of annual issues of a journal

The decision to expand the number of annual issues of an AAA journal is an AAA Board responsibility, relying on input and recommendations from the Publications Committee, the journal's Steering Committee (if the decision involves an AAA-wide journal), journal editor,

and (if applicable) relevant AAA Section's Research or Publications Committee. Proposals to consider expansion of journal issues might arise from any of these groups.

Decisions to increase the number of annual issues of an AAA journal must be supported by evidence of a:

- Significant backlog of accepted, but unpublished papers,
- Continued strong trend of submissions and acceptances at the journal, and
- Demonstrated history of publishing recent issues of the journal on time.

Further, the decision process must include consideration of the additional costs associated with the increase, and how those costs will be covered.

Revision History:

Revision #	Date	Description of Changes	Requested By:
	MM/DD/YY		